



**CERTIFICATE OF INCORPORATION  
OF A PRIVATE LIMITED COMPANY**

Company No. 6693375

The Registrar of Companies for England and Wales hereby certifies that  
**PERSONA HR LTD**

is this day incorporated under the Companies Act 1985 as a private  
company and that the company is limited.

Given at Companies House, Cardiff, the 10th September 2008



THE OFFICIAL SEAL OF THE  
REGISTRAR OF COMPANIES



*Companies House*

— for the record —

The above information was communicated in non-legible form and authenticated by the  
Registrar of Companies under section 710A of the Companies Act 1985



**HM Revenue  
& Customs**

**CERTIFICATE OF REGISTRATION  
FOR  
VALUE ADDED TAX**

REGISTRATION NUMBER 944 9096 83

EFFECTIVE DATE 23 DECEMBER 2008

**AMENDED**  
CERTIFICATE ISSUED ON 16 NOVEMBER 2015

RETURNS TO BE MADE IN RESPECT OF  
PERIOD ENDING 31 DECEMBER 2015  
AND THREE MONTHLY THEREAFTER

PERSONA HR LTD  
UNIT 10-11  
EXCALIBUR WORKS  
LEYTON  
LONDON  
E10 7QE

097/000000457

**NO BANK DETAILS SUPPLIED**

LEGAL ENTITY INCORPORATED COMPANY

TRADE CLASSIFICATION 78200 -  
TEMPORARY EMPLOYMENT AGENCY ACTIVITIES

This certificate confirms that you are registered for VAT from the date shown above.

The details above include the end date of the next accounting period, the frequency of your VAT returns and the bank details HM Revenue & Customs (HMRC) will use to make any repayments of VAT to your business. These details only apply from the date on which this certificate is issued.

**Please ensure that all the details are correct.** If the information is incorrect or if it changes in the future then you must tell HMRC.

If you pay your VAT by Direct Debit, we record those bank account details separately. You will need to contact your bank if you have to change these details.

For help and information on VAT, including the deadlines for submitting your returns and paying any VAT due to HMRC, you can visit us online at [www.hmrc.gov.uk/VAT](http://www.hmrc.gov.uk/VAT).

## Certificate of Employers' Liability Insurance (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policy holder employs persons covered by this policy).

1. Policy number 27/TX/13583850/09

2. Name of policy holder Persona HR Ltd

3. Date of commencement of insurance policy 30/09/2016

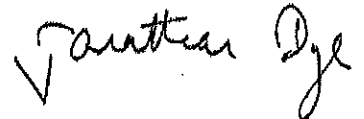
4. Date of expiry of insurance policy 30/09/2017

We hereby certify that subject to paragraph 2:-

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney (b); and
2. (a) the minimum amount of cover provided by this policy is no less than £5 million (c).  
(b) ~~the cover provided under this policy relates to claims in excess of £~~ but not exceeding £

Signed on behalf of Allianz Insurance plc

Authorised insurers



Jonathan Dye  
Chief Executive

### Notes

- (a) Where the employer is a company to which Regulation 3(2) of the regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

Account number: 27/96514

Date printed: 23/09/2016



# Certificate of Registration

This is to certify that

***Persona HR Limited***

Located at

*11/12 Excalibar Works  
13 Argall Avenue  
Leyton  
E10 7QE*

conforms to the following standard for the defined scope of supply

**standard**

***BS EN ISO 9001:2008***

**scope of supply**

***The Recruitment and Supply of Personnel to the Hospitality Industry, Security Personnel and Event Stewards***

Subject to the continued satisfactory operation of the management system, this certificate is valid until 14<sup>th</sup> September 2018

Date of Certification 14<sup>th</sup> December 2013  
Re-issued 11<sup>th</sup> April 2017

Certificate Number 1832

A handwritten signature in black ink, appearing to read 'Mike Venner', written over a horizontal line.

Signed by Michael Venner  
CEO



Verify the validity of this certificate by visiting [www.imsworld.org](http://www.imsworld.org).

This certificate is issued within IMS Reliance Limited accredited scope. The use of the accreditation mark indicates accreditation in respect of those activities covered by UKAS's accreditation certificate number 078

IMS Reliance Limited, 21 Springfield Lyons Approach, Chelmsford Business Park, Springfield, Chelmsford CM2 5LB  
Tel: 01376 500068 Fax: 01376 500160 Email: [info@imsworld.org](mailto:info@imsworld.org)

[www.imsworld.org](http://www.imsworld.org)



Information Commissioner's Office

Handling information rights

Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

T. 0303 123 1113 F. 01625 524510

[www.ico.org.uk](http://www.ico.org.uk)

## **Certificate of Registration**

This is to certify that:

**PERSONA HR LTD**

is registered with the Information Commissioner's Office under  
registration reference:

**Z1817717**

Registration Start date:

**7 September 2009**

Registration Expiry date:

**6 September 2017**



# Certificate of Corporate Membership

This is to certify that

**Persona HR Ltd**

is an approved Corporate Member of the  
Recruitment & Employment Confederation  
having satisfied REC membership criteria and  
committed to its Code of Professional Practice

A handwritten signature in black ink, appearing to read 'Simon Noakes'.

Simon Noakes  
Chairman

A handwritten signature in black ink, appearing to read 'Kevin Green'.

Kevin Green, FIRP  
Chief Executive Officer

Expiry Date: 31 December 2017

Membership No: 00076533

**Recruitment &  
Employment  
Confederation**



**This is to certify that**

**PersonaHR**

**is a Disability Confident Employer**

**Period of award: 28/10/2016 to 27/10/2017**

**Issue date: 28/10/2016**

**As a Disability Confident Employer we:**

- have undertaken and successfully completed the Disability Confident self-assessment
- are taking all of the core actions to be a Disability Confident employer
- are offering at least one activity to get the right people for our business and at least one activity to keep and develop our people.

Find out more about Disability Confident at:  
[www.gov.uk/dwp/disabilityconfident](http://www.gov.uk/dwp/disabilityconfident)

 **#DisabilityConfident**



# CERTIFICATE OF MEMBERSHIP

This is to certify that the person named below has been accepted as a member of the Federation of Small Businesses

**Ms K L Brown**

Sign for and on behalf of the FSB

A handwritten signature in black ink, appearing to be 'KL Brown', written over a horizontal line.

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	MEMBERSHIP No: <b>51286139</b>		DATE OF JOINING: <b>14/04/2016</b>
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## PERSONA HR LTD.....NEW CLIENT FORM

CLIENT NAME-		
CLIENT ADDRESS-		
POST CODE-		
CONTACT NAME-		
TELEPHONE NO-		
FAX NO-		
MOBILE/S-		
EMAIL/S-		
<b>DIRECTORS INFO</b>		
NAME/S:-		
NUMBER:-		
EMAIL:-		
WEBSITE:-		
RATES CONFIRMED ATTACHED-	YES-NO	
EMP & PUB. LIABILITY INSURANCE-	YES-NO	
	POLICY NO. _____	
COMPANY REG NO-		
VAT REG. NO-		
BANK DETAILS	BANK-	
	BRANCH-	
	NAMEN ON ACC-	
	S/CODE-	
	A/NO-	
<b>FOR OFFICE USE ONLY!!!!</b>		
DATE COMPLETED-		
CLIENT DATA BASE-	YES	NO
CONTACT CARD-	YES	NO
IN MOBILE-	YES	NO
FILE SET-UP-	YES	NO
LABLES PRINTED-	YES	NO
BROCH/T&C/BKG & RATE CONF-	YES	NO
COMPANY CHK COMP	YES	NO